

Millwood Home and School Association – Minutes - Meeting Date: January 9th, 2017

1. Welcome and Call to Order: The meeting of the Millwood Home and School Association was held at Millwood Junior School (222 Mill Rd.) in Etobicoke, Ontario on January 9th, 2017, and was called to order at 7:04pm. President Julia Huttram acted as Chair, Thomas Beaman as Secretary.

Members Attending: Thomas Beaman, Amy Ferguson, Julia Huttram, Dong Lee, Stephanie Nyilas, Catherine Weber.

Members Absent: Kira Vallance

Others Present: Graham Richardson, Natalia Leitner, Katie Groulx, Stephanie Johnston.

Administration Representative: Colin Pinkney (Principal)

Approval of minutes: No discussion. Motion moved by Catherine Weber and seconded by Stephanie Nyilas to approve the minutes of the November 14th, 2016 meeting. **Motion carried.**

2. Reports:

President: (7:05pm)

Thanks to Marisa & Peter Salituro and Ultimate Party Services – who donated the lights and balloons for the Christmas chaos dance Dec 22.

EMAIL VOTE – Dec 06, 2016 – Approval to provide funds from leftover ‘Gym Sound System’ budget to fund this Dance. Cost ~\$250. **Carried.** (Actual cost for glow bracelets/etc was <\$100 as per Colin). Thanks for Xmas concert volunteers. Junglesport consent forms going out today. Extra evening has been arranged, will be \$5 for 45 mins Tues Jan 31 6-9pm, done thru online signup; supervised by the Junglesport staff. Will cost ~\$300 and anticipate revenue up to \$750 (50 spaces available in 3 separate time slots).

Principal’s Update (7:40)

Thanks to H&S for having Rukhsana Khan back, she’s very engaging and well received by the kids. Xmas concert went very well. Conversion to cashless system at the school is progressing slowly, at ~34% uptake, although it’s only been a month. Boys volleyball team made it to semi-finals. STEM days will be starting soon, kids love to have their parents come and engage, ALL classes participate but up to each teacher to decide how and to what degree. Thx for chaos dance funding, on short notice.

Treasurer:

Financial Report - Dong distributed an updated financial statement. Bank balance as of December 31st, 2016 was \$65,228.52 with cheques of \$6,035.24 still to clear. Expenses to date are \$27,819.80. Chocolate expenses were lower than anticipated but profits met expectations (the result of choosing to return boxes and provide a cheque). Junglesport is \$4500 again, revise in next budget. Kindergarten classes have spent some of their special allocation but have ~\$2500 left to spend; Colin will advise.

Secretary:

d) Secretary – OFHSA paperwork sent in December, haven’t heard anything back yet. Will do a website revision after meeting, will add page with staff appreciation day doors pics, Dong to photo.

3. Unfinished Business:

MEAL PROGRAMS:

- Subway Lunch – Still seeking a replacement for Stephanie. Amy & Thomas suggested trying to keep it as it’s a low work:profit ratio. After discussion consensus was to try and continue it.
- Milk – Tom verified with Colin that there are no issues from Admin to having a milk program (fridge usually donated?); Colin stressed the need for a dedicated volunteer(s) as it does involve lots of work.

- Kids Kitchen – Would they considering doing a ‘special’ meal on certain days (eg. if replacing subway) that would result in a higher profit for H&S but hopefully be bought by more kids? Mac&Cheese Fridays, etc. Julia/Kim will call them and discuss options.

EVENTS:

- **Book Fair #1 – November 15-17** – Made more \$\$\$ than expected, adding the evening shifts to 8pm when interviews were on worked very well. Over \$7372.04 in revenue, 60% goes back into as Scholastic books for the library (approx ~\$4000).

- **Xmas Concert** – Thanks to Katie & Steph. Hot chocolate handed out, ‘front row seats’ raffle raised \$467 for the Daily Bread Food Bank (along with some food donations).

EMAIL VOTE – Dec 21, 2016 – Approval to purchase 1 Coffee Urn that broke, cost \$125. **Carried.**

- **Staff Appreciation Day Breakfast & Lunch – Jan 19, 2017** – Big Thanks to Julia and Amy as co-organizers. Signup genius almost full for food donations, still need a few entrees. Hula / Hawaiian theme. Still need volunteers for 3 doors (caretaker, ESL, Dobson/Gorman). Need by Sunday night, confident they’ll get filled in. All other class parents have responded to do theirs.

- **Family Fun Skate Saturday January 28, 2017 12-1:00** – Katie says all prepared, rink booked (West Deane Park outdoor rink same as last year). Flyers are prepared for handout.

4. New Business: (8:03pm)

EVENTS:

- **Pancake Day – Shrove Tuesday Feb 28 8:30-11:30** – Marisa passed on a message asking if all the materials have been ordered for this, Katie responded yes, and she only needs 1 week notice anyway.

- **Book Fair #2 – February 14-16th** – this will have added hours / evenings same as book fair #1.

Announcements:

Next Home and School Committee Meeting will be held on Monday February 13th, 2017 at 7:00pm. Colin: Volunteers will be needed soon for aboriginal art projects to decorate the hallways. TBD.

Adjournment: Motion moved by Stephanie Nyilas and seconded by Catherine Weber to adjourn the meeting. **Motion Carried.** The Meeting was adjourned at 8:07pm.

Thomas Beaman
Secretary, Home and School

Date of approval: